

ADD ON CERTIFICATE COURSE

**COMMUNICATION AND WRITING SKILLS IN
ARABIC: BASICS**

Offered by : IQAC & ARABIC Dept.

Objectives:

- To introduce basic Arabic Grammar and Morphology.
- To develop communication and writing skills in the language.
- To encourage in writing and speaking
- To inculcate language ability at different level.
- To enable the student in Arabic communication and writing.

Modules

1. Introduction – Noun – Verb – Nominal Sentence – Verbal sentence – Singular, Dual and Plural (5Hrs)
2. Tenses (Past, Present and Future) – Interrogative Tools (5 Hrs)
3. Writing practice – Simple sentence making - Short essay writing - Documents writing - Letter writing (5 hrs.)
4. Speaking practice-Word games – Scrabbling - self introduction (4 hrs.)
5. Conversation - Public speaking practice (3 hrs.)
6. Essay writing – Title and introduction-Content preparation - Conclusion (3 hrs.)

7. Group discussion – Documentaries – Live commentary (3 hrs.)
8. Feedback - Evaluation (2 hrs.)

Assessment Pattern

Total Marks: 100

(Practice: 50 + (test1) 25+ (test2) 25)

Grading:

A- 80 and above	D- 35 - 49
B- 65 to 79	E- Below 35
C- 50 to 64	

Duration: 8 weeks (30 hours)